

# ABOUT US

**Paramount Management is proud to be a part of the continued growth of Halifax Regional Municipality (HRM) for over 50 years, managing high-quality rental properties that our residents are proud to live and work in.**

Paramount Management (Paramount), a division of the Lawen Group, is a privately held, family owned full-service property management firm located in Halifax, Nova Scotia. Paramount specializes in managing apartments and mixed-use residential units in the most sought-after neighbourhoods of Halifax and Dartmouth. The firm's growing portfolio includes over 1,200 residential units and 300,000 square feet of commercial retail and office space.

Paramount works in unison with the Lawen Group's development division Dixel, managing every stage of a project from preliminary designs to the final building commissioning and occupancy.

This integrated strategy provides an immediate feedback loop between development and management, ensuring current market needs are met while remaining on the cutting-edge of emerging multi-residential services.

To continue delivering its residents with superior service, the firm's online platform was created to simplify every aspect of the rental process. Current tenants have direct access to exclusive perks, easy online payments, and can submit inquiries with the click of a button. Prospective tenants can search for apartment and commercial listings in real-time and submit online applications with Paramount's rental search engine [444rent.com](http://444rent.com).

Attention to detail is never compromised, earning Paramount the highest resident satisfaction in the municipality. Online or in person, Paramount provides its residents with personalized attention, high-quality rental spaces, and ongoing management support.



# GET MOVING

## MOVING CHECKLIST

### FOUR WEEKS BEFORE

- Visit Canada Post to forward your mail
- Contact your bank, credit card company, vehicle insurance and subscriptions to notify of new address  
Contact power and cable companies to have your service transferred to your new address
- Reserve a moving vehicle for your moving day
- Contact local charities for drop off/pick up information regarding unwanted furniture, clothing and food
- Contact an insurance company to transfer or set up tenancies insurance



### ONE WEEK BEFORE

- Contact Management to book a time for a move-in inspection, reserve time on the elevator, and a parking spot for your moving vehicle
- Arrange to have all your utilities and services connected either on or before your move-in day **\*\*Without power, we cannot move you in\*\***
- Ask Management to ensure that the power breaker for your new home is off so the power company can connect your service



### MOVING DAY

- Meet with Management to complete the move-in inspection and receive your keys
- Have a second tour of the building to ensure that you are familiar with the building amenities
- Complete the attached Resident Contact Form and give to Management
- Unpack, unwind and make yourself at Home



# GET CONNECTED

## ELECTRICITY

ALL RESIDENTS MUST HAVE  
ELECTRICITY PRIOR TO  
MOVING IN.



It is recommended that power connection be requested 10 days prior to move in date.

tel/fax 1.800.428.6230

Request to Connect My Power:

[myaccount.nspower.ca/self-service/new-service-connection](http://myaccount.nspower.ca/self-service/new-service-connection)

## INSURANCE

ALL RESIDENTS MUST HAVE  
INSURANCE PRIOR TO  
MOVING IN.



tel 902.429.4242

[info@currentmaritimeins.ca](mailto:info@currentmaritimeins.ca)

[www.currentinsurance.ca](http://www.currentinsurance.ca)



TD Insurance

tel/fax 1-833-834-7283

[www.tdinsurance.com](http://www.tdinsurance.com)

## PHONE/CABLE/INTERNET



tel/fax 1.888.345.1111

[www.eastlink.ca](http://www.eastlink.ca)

## WIRELESS



tel 902.431.6300

[www.gbstech.com](http://www.gbstech.com)

## STORAGE



[atcan@applestorage.com](mailto:atcan@applestorage.com)

tel 902.708.4307

[www.applestorage.com](http://www.applestorage.com)

## MOVING



tel 902.468.4313

[halifax@pvlmoving.com](mailto:halifax@pvlmoving.com)

[www.premierevanlines.com](http://www.premierevanlines.com)



# GET ACQUAINTED



**1363 HOLLIS ST.  
HALIFAX, NOVA SCOTIA  
B3J1T8**

## RESIDENT MANAGER

Flynn Flats  
1363 Hollis St.

tel / 902.406.1363

fax / 902.446.1363

[info@flynnflats.com](mailto:info@flynnflats.com)

[www.flynnflats.com](http://www.flynnflats.com)

*The Resident Manager is available 24 hours a day via phone for emergencies. Other inquiries Monday to Saturday between 8:30AM and 5:00PM.*

## INTERCOM

To allow entry press number "9" on your telephone

## MAINTENANCE

To submit a maintenance request, please fill out the form at [www.paramountmanagement.ca/maintenance](http://www.paramountmanagement.ca/maintenance).

By submitting the form online, you are giving our maintenance personnel permission to enter your apartment for up to 48 hours.

## GARBAGE/ RECYCLING

Location: P2 Level - Waterford Suites building

You can read complete instructions for Recycling in your Welcome Package - 'What Goes Where?' By HRM.

## ADDITIONAL STORAGE

Please see attached diagrams; reserved locker is highlighted.

Locker#:

Bicycle storage location: P1 parking - Flynn Flats building

## FITNESS ROOM

Location: First floor of Flynn Flats – Book Here

- Wipe down all equipment after use
- No food permitted
- Hours of operation and additional rules are posted on-site

## TERRACE

Location: PH Level of Flynn Flats Hours of operation and additional rules are posted on-site

- No alcohol or smoking permitted
- Maximum of three guests per resident permitted

## Flynn Club

Location: First floor of Flynn Flats

Hours of operation and additional rules are posted on-site



# PARAMOUNT PERKS

DINE. SHOP. ENJOY

At Paramount Management, we take pride in the communities of which we are apart of, promoting local businesses and working with our neighbors for the betterment of local communities.

The Paramount Perks Program offers residents the opportunity to enjoy discounts from our local partners.

## IT'S EASY !

1. Pick Up Your Card
2. Show Your Card
3. Enjoy the Discounts -  
**DINE, SHOP & ENJOY!**

**SEE FULL LIST OF PARTNERS**  
[paramountmanagement.ca/perks.asp](http://paramountmanagement.ca/perks.asp)



**CONTACT YOUR RESIDENT MANAGER FOR DETAILS**



[paramountmanagement.ca](http://paramountmanagement.ca)

PARAMOUNT  LAWEN  
GROUP